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**MANIPAL UNIVERSITY**

**FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2013**

**SUBJECT: MHI 601 – ANATOMY  
(COMMON FOR BOTH OLD AND NEW REGULATION)**

Wednesday, January 02, 2013

Time: 10:00 – 11:30 Hrs.

Max. Marks: 40

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1. Name the endocrine glands. Describe the thyroid gland.

(5+5 = 10 marks)

2. Write short notes on the following questions:

2A. Skeletal muscle

2B. Right coronary artery

2C. Tongue

2D. Uterine tube

2E. Spinal cord

2F. Urinary bladder

(5×6 = 30 marks)



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**MANIPAL UNIVERSITY****FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2013****SUBJECT: MHI 603 – COMMUNICATION SKILLS**

Friday, January 04, 2013

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

✍ **Answer the questions in complete sentences. Give importance to grammar, spelling and punctuation marks.**

**1. Answer any FOUR questions:**

- 1A. What is communication? What are the various characteristics of communication? Explain them briefly.
- 1B. What are the advantages of using visual aids during a presentain? Explain the use of any two of the visual aids.
- 1C. Briefly explain 'non verbal communication'. Say how our whole body and face communicate various messages.
- 1D. What are the various types of reading? Explain them briefly. What is SQ3R? How can we improve our reading skill?
- 1E. It is said that we are poor listeners. What are the reasons for it? What are the ways to improve this listening skill?
- 1F. What is a summary? How do you write a good summary? What are the don'ts when writing one?

(9×4 = 36 marks)

**2. Write short notes on any FOUR of the following:**

- 2A. Encoding and decoding
- 2B. Conference
- 2C. Minutes
- 2D. Kinds of reports
- 2E. Letters to a newspaper
- 2F. Linkers

(4×4 = 16 marks)

3. Write a formal letter requesting a book shop to send you three titles of book useful in health education.

(6 marks)

4. Write a narative essay explaining how you prepared your break fast and lunch in the absence of your mother at home.

(6 marks)

5. Put the following expressions in the reported form taking the help given:

- 5A. The Manager said to the clerk, 'Don't go home before completing the work'  
The Manager ordered the clerk \_\_\_\_\_

- 5B. The tortoise said to the hare, 'I can win the race'.  
The tortoise told the hare \_\_\_\_\_
- 5C. 'Are you ready to do this job?' the baker said to his worker.  
The baker told his worker \_\_\_\_\_
- 5D. The doctor said to the patient, 'Don't drink too much coffee'.  
The doctor advised the \_\_\_\_\_
- 5E. The little girl said to her mother, 'when is your birthday?'.  
The little girl asked her mother \_\_\_\_\_
- 5F. 'I bought three tickets for the show,' said the man.  
The man said \_\_\_\_\_
- 5G. 'When did you post the letter?' The officer said to his assistant.  
The officer asked the assistant \_\_\_\_\_
- 5H. The boy said his friend, 'I am not going to school tomorrow'.  
The boy told his friend \_\_\_\_\_

( $\frac{1}{2} \times 8 = 4$  marks)

6. Use the right form of the verb given in brackets and complete the sentences:

- 6A. The lawyer \_\_\_\_\_ the same car for the past eight year. He wants to change it soon (use)
- 6B. When I \_\_\_\_\_ enough money, I shall buy a house (save)
- 6C. Hardworking people \_\_\_\_\_ their daily work early (start)
- 6D. While John \_\_\_\_\_ under a tree a bird sat on a branch of it (sleep)
- 6E. Every Monday Saleem \_\_\_\_\_ from work early (return)
- 6F. How long \_\_\_\_\_ the house? Isn't it still over yet? (paint)

( $\frac{1}{2} \times 6 = 3$  marks)

7. Rewrite as directed. Meaning should remain unchanged.

- 7A. I shall be happy if I can help you in any way.  
Begin: In case of \_\_\_\_\_
- 7B. He was not clever. However, he did his best.  
Begin: Though \_\_\_\_\_
- 7C. The paper was thin. His pen went right through it.  
Begin: As \_\_\_\_\_
- 7D. He is afraid that he may fall  
Use 'falling': \_\_\_\_\_
- 7E. They heard the news. They were very pleased.  
Begin: When: \_\_\_\_\_
- 7F. My book has been taken.  
Begin: Someone \_\_\_\_\_
- 7G. Very few painters were as great as Ravi Varma.  
Begin: Ravi Varma \_\_\_\_\_
- 7H. Carelessness causes accidents.  
Begin: Accidents: \_\_\_\_\_
- 7I. Maya went to the well to bring some water  
Use: 'so that' \_\_\_\_\_

( $1 \times 9 = 9$  marks)



**MANIPAL UNIVERSITY****FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2013****SUBJECT: MHI 605 – HEALTH INFORMATION MANAGEMENT**

Monday, January 07, 2013

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

**✍ Answer the following questions.**

1. Write about the general Medico Legal Principles and Handling of MLC by MRD.  
(6+9 = 15 marks)
2. According to G D Mogli, which are the background information required for organizing a MRD?  
(6+9 = 15 marks)
3. With the help of 'patient care model', explain the emergency department clinical document.  
(10 marks)
4. According to CPA, who is a consumer? What are his/her rights? Illustrate.  
(2+8 = 10 marks)
5. Which are the various phases of HIS implementation? Write in detail about system designing.  
(1+9 = 10 marks)
6. **Write short notes on:**
  - 6A. Types of consents.
  - 6B. Preservation of MR.
  - 6C. General objectives and policies of MRD.
  - 6D. Terminal digit filing system.  
(5×4 = 20 marks)



**MANIPAL UNIVERSITY****FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2013****SUBJECT: MHI 607 – MEDICAL TERMINOLOGY – I  
(COMMON FOR OLD AND NEW REGULATION)**

Wednesday, January 09, 2013

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

**✍ Answer All the questions.****1. Describe the Terminology of following Medical Terms:**

- 1A. Dehydration
- 1B. Adactyly
- 1C. Ectodermal
- 1D. Extracorporeal
- 1E. Hypernatremia
- 1F. Hypoxemia
- 1G. Leiomyoma
- 1H. Poliomyelitis
- 1I. Superfetation
- 1J. Syndesmosis

(2×10 = 20 marks)

**2. Write down the correct Medical Term for following explanations:**

- 2A. Pathological desire to excessively drink alcoholic beverages.
- 2B. A defective or incomplete formation of the spinal column.
- 2C. Surgical excision of uterus and fallopian tube.
- 2D. A very slow heart action due to physiological or pathological problem.
- 2E. A sense of concern for the welfare of others.

(1×5 = 5 marks)

**3. Write down the correct Explanation for following Medical Terms:**

- 3A. Bathycardia
- 3B. Virilism
- 3C. Prophylaxis
- 3D. Atelectasis

- 3E. Celiostomy  
3F. Adenitis  
3G. Fasciculation  
3H. Stranguary  
3I. Peristalsis  
3J. Xerostomia  
3K. Nyctalopia  
3L. Monoplegia  
3M. Cytolysis  
3N. Carotodynia  
3O. Hypnosis

(1×15 = 15 marks)

**4. Write short note on following Medical conditions or terms:**

- 4A. Farmer's Lung  
4B. Uterus  
4C. Gout  
4D. Reiter's Syndrome  
4E. Paraesthesia

(2×5 = 10 marks)

**5. Answer the following:**

- 5A. Define Prefixes, Suffixes and Stem word with suitable examples. Enumerate various purpose of learning Medical Terminology.  
5B. Write down any SIX surgical communication procedures performed on digestive system organs.  
5C. Briefly explain about any two common Acute Respiratory Tract infections.  
5D. What is hernia? Write down its etiology and discuss briefly about any two types of Hernia.  
5E. Give a brief account on Asthma.

(6×5 = 30 marks)



**MANIPAL UNIVERSITY****FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2013****SUBJECT: MHI 609 – GENERAL MANAGEMENT  
(COMMON FOR BOTH OLD AND NEW REGULATION)**

Friday, January 11, 2013

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

1. Define a decision. What are the steps in rational decision making?  
(3+7 = 10 marks)
2. What is an organization? Discuss the process of organizing.  
(3+7 = 10 marks)
3. Define departmentalization. Discuss briefly the various bases for departmentalization.  
(3+7 = 10 marks)
4. Define controlling. What are steps in control process? Discuss briefly the types of control methods. Explain the various control techniques that are used by managers to control the activities of their organization.  
(1+3+2+4 = 10 marks)
5. Define Communication. What are the purposes of communication? Discuss the different forms of communication, giving a brief about their advantages and disadvantages.  
(2+3+7 = 12 marks)
6. Define personality. What are the characteristics of personality? Discuss the determinants of personality.  
(2+2+6 = 10 marks)
7. What are the causes of Human behavior? Discuss.  
(8 marks)
8. Define Perception. What are the factors influencing the perceptual process?  
(3+7 = 10 marks)





**MANIPAL UNIVERSITY**  
**FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – MAY 2013**  
**SUBJECT: MHI 603 – COMMUNICATION SKILLS**  
**(GRADING SYSTEM)**  
Tuesday, May 28, 2013

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

**1. Answer any FOUR of the following:**

- 1A. What are the events where group discussions take place? Explain them. How are group discussions conducted? What are the merits of such discussions?  
(10 marks)
- 1B. What are the main barriers of communication and listening? How are these barriers removed?  
(10 marks)
- 1C. What is the right format of writing an official letter? Giving subheadings and explain them.  
(10 marks)
- 1D. i) What are the various kinds of reading? Explain.  
ii) What is a paragraph? State the important features of a paragraph?  
(5+5 = 10 marks)
- 1E. i) What is meant by summary writing? What is the procedure of writing it?  
ii) While giving an oral presentation, nowadays, using visual aids is mandatory. What are the advantages of using them?  
(5+5 = 10 marks)

**2. Write short notes on:**

- 2A. Panel discussion  
2B. Active listening  
2C. Concluding part of oral presentation  
2D. Minutes

(3×4 = 12 marks)

3. Write a composition on the topic given in two paragraphs (about fifteen lines)  
A picnic by the sea

(4 marks)

4. Write a circular letter informing the staff of the change in office hours. Give reasons.

(5 marks)

**✍ Rewrite the stated sentences using the starting words given, keeping the meaning unchanged.**

- 5A. The stranger said, 'Do you know the way to the railway station?'  
The stranger asked me \_\_\_\_\_

- 5B. Rani said to the shop assistant, 'wrap the Christmas presents in a green sheet of paper.  
Rani asked the shop \_\_\_\_\_
- 5C. Valli said to Amar, 'When did Priya decide to settle down in her village?  
Valli wanted to know from \_\_\_\_\_
- 5D. The boy said to his friend, 'we are moving to our new house tomorrow'  
The boy informed his friend \_\_\_\_\_
- 5E. Shakespeare used flowery language in his plays.  
Flowery language \_\_\_\_\_
- 5F. They have booked their tickets in advance to avoid disappointment.  
Their tickets \_\_\_\_\_
- 5G. The nurses were changing the bedspreads at the hospital.  
The bedspreads \_\_\_\_\_
- 5H. The spelling errors were pointed out quickly.  
The teacher \_\_\_\_\_
- 5I. The glass of milk is being given to every child.  
They \_\_\_\_\_
- 5J. I am as intelligent as my sister.  
My sister \_\_\_\_\_

- 6A. In spite of his poor health, he went on eating junk food.  
Despite \_\_\_\_\_
- 6B. He ran all the way to school running because he thought he was late for school.  
Thinking \_\_\_\_\_
- 6C. Hide this quickly, or someone will find it.  
If you don't \_\_\_\_\_

**Use the right form of the verb given in bracket and rewrite the sentences.**

- 6D. The shop \_\_\_\_\_ (sell) all the bread by the time I \_\_\_\_\_ (get) there.
- 6E. When he had tried on the dress, he decided to buy it.  
Having \_\_\_\_\_
- 6F. She did not know that Gopal was out, so I went on ringing the doorbell several times.  
Not knowing \_\_\_\_\_
- 6G. You walk past me very often; you always step on my shoe.  
Every time \_\_\_\_\_
- 6H. I gave the address so that my friend could contact me when in need.  
I gave my address in \_\_\_\_\_
- 6I. In spite of my telling a number of times, he failed to listen.  
Though \_\_\_\_\_

(1×19 = 19 marks)

