

MANIPAL UNIVERSITY**FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2015****SUBJECT: MHI 603 – COMMUNICATION SKILLS
(2013 SCHEME)**

Saturday, January 03, 2015

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

1. Answer any FOUR of the following:

1A. What are the barriers to oral communication? How can they be removed? What is feedback? What can be done to get feedback from the listener if it is not forthcoming?

(10 marks)

1B. In oral communication non-verbal expressions contribute about 45% of the message. How do you support this statement? What are the contributions of the face and the body in this direction? Briefly explain with examples.

(10 marks)

1C. What are the various kinds of listening? What are the processes of listening?

(10 marks)

1D. i) What are the basic requirements to draft a good paragraph? Explain
ii) Give details of the format for a formal letter.

(5+5 = 10 marks)

1E. i) What are the ways of conducting group discussion? How is a group discussion organized in a conference? What are the uses of group discussions?

ii) What are the processes of communication?

(5+5 = 10 marks)

2. Write short notes on:

2A. Skimming and scanning in reading skill

2B. Merits of oral communication

2C. Agenda

2D. Linkers

(3 marks × 4 = 12 marks)

3. Write a composition on the title given in two paragraphs of about fifteen lines. "Taking Exercises Regularly".

(4 marks)

4. Write a circular letter asking the staff members to use water sparingly and not to waste.

(5 marks)

5. **Re-write the sentences using the word/s given to begin the sentences.**

- 5A. The manager said to the assistant, 'Do you sleep in the afternoon
The manager asked the assistant _____
- 5B. Kiran said, 'Mohan the machine will never work again if you try to mend it.'
Kiran told Mohan _____
- 5C. Mother said to her son, 'Be careful when you cross the road
Mother advised _____
- 5D. We can't repair your old clock
Your old _____
- 5E. My guitar is being repaired at the moment
A famous guitarist _____
- 5F. You have not told me of your future plan
I _____
- 5G. The film was produced in the year 1973
They _____
- 5H. Very few writers were as famous as Goldsmith
Goldsmith _____
- 5I. Despite the heat the tourist enjoyed them self in the hot sun
It was _____
- 5J. They finished one game and immediately started another.
No sooner _____
- 5K. You gave me a cake .It was very well prepared
The cake _____
- 5L. She is afraid that she may fall
She is afraid of _____
- 5M. The old man walked out into the park to get some fresh air
The old man _____, so that _____
Use the right form of verbs given in the brackets and rewrite the sentences
- 5N. I am going away tomorrow to the river bank. At this time tomorrow I _____ (bathe), if the
water _____ (be) warm
- 5O. When I went home in th evening, mother was watching TV. She _____ (prepare) our dinner
and was placed on the dinner table
- 5P. Learning to ride a bicycle is not difficult .So I _____ (go) to learn it during the holiday
- 5Q. Finish watering the plants in the garden that you _____ (allow) to go out
- 5R. The hill is too steep for me .So I _____ (not try)
- 5S. I say daily prayers and then _____ (walk) to the bed

(1 mark × 19 = 19 marks)



MANIPAL UNIVERSITY**FIRST SEMESTER M.Sc. H.H.I.A. DEGREE EXAMINATION – JANUARY 2015****SUBJECT: MHI 605 – HEALTH INFORMATION MANAGEMENT
(2013 SCHEME)**

Monday, January 05, 2015

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

✍ Answer ALL the questions.

- 1A. Write in detail about AHIMA standards and policies for documentation. (15 marks)
- 1B. What is 'privilege communication' & 'confidentiality' with reference to patient information? Discuss (5+10 = 15 marks)
- 1C. With the help of the flow chart discuss IP record control. (10 marks)
- 1D. Which are the various phases of HIS implementation? Write in detail about system analysis. (1+9 = 10 marks)
- 1E. What is an index? Which are the various indices maintained by MRD? Brief about them. (1+9 = 10 marks)

2. Write short notes on:

- 2A. Advantages of POMR
- 2B. Quantitative analysis of MR
- 2C. Birth register
- 2D. Control logs for discharged records

(5 marks × 4 = 20 marks)



MANIPAL UNIVERSITY**FIRST SEMESTER M.Sc. H.H.I.A. (2013 SCHEME) / M.Sc. HI (HEALTHCARE IT MGT/
SOFTWARE MGT & DEVELOPMENT) DEGREE EXAMINATION – JANUARY 2015****SUBJECT: MHI 607/MIN 603 – MEDICAL LANGUAGE – I**

Wednesday, January 07, 2015

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

Answer ALL questions.**1. Describe the terminology of following medical terms:**

- 1A. Multiparous
- 1B. Galactorrhea
- 1C. Cheilocarcinoma
- 1D. Oncogenesis
- 1E. Periodontal
- 1F. Adenocarcinoma
- 1G. Gastroenterology
- 1H. Endodontics
- 1I. Psychoneurotic
- 1J. Craniostenosis

(2 marks × 10 = 20 marks)

2. Write down the correct medical term for following explanations:

- 2A. Golden or yellowish discoloration of the skin
- 2B. Morbid aversion of food
- 2C. Prolonged loss of appetite or hunger
- 2D. Difficulty in articulating or pronounce words due to disease of the CNS
- 2E. A tumor consists of fibrous tissue

(1 mark × 5 = 5 marks)

3. Write down the correct explanation for following medical terms:

- 3A. Parosmia
- 3B. Capnograph
- 3C. Virology
- 3D. Transient
- 3E. Oophoritis
- 3F. Arthrodesis
- 3G. Stridor
- 3H. Ligature
- 3I. Tremor
- 3J. Menoxenia
- 3K. Fulminant
- 3L. Ceroma
- 3M. Kinesics
- 3N. Senility
- 3O. Myelotelia

(1 mark × 15 = 15 marks)

4. Write short note on following medical conditions or terms:

- 4A. Hernia
- 4B. Dyspepsia
- 4C. Trisomy syndrome
- 4D. Sinusitis
- 4E. Spondylitis

(2 marks × 5 = 10 marks)

5. Answer the following:

- 5A. List any six surgical procedure performed on 'Kidney' and write down the correct meaning of each procedure.
- 5B. Distinguish between the characteristic features of Bronchitis and Bronchiectasis.
- 5C. Give an account of etiology, clinical features and management of Low back pain.
- 5D. What is liver cirrhosis? Write down in detail about the etiology and characteristic features of liver cirrhosis.
- 5E. Describe the etiology, signs & symptoms, and management of Ulcerative colitis.

(6 marks × 5 = 30 marks)



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SOFTWARE MGT & DEVELOPMENT) DEGREE EXAMINATION – JANUARY 2015****SUBJECT: MHI 609 – GENERAL MANAGEMENT / MIN 605 – MANAGEMENT AND
ORGANIZATIONAL BEHAVIOUR**

Friday, January 09, 2015

Time: 10:00 – 13:00 Hrs.

Max. Marks: 80

Answer ALL the questions:

1. Define values. What are the different types of values?
(2+8 = 10 marks)
2. Define planning. Discuss the steps involved in planning. What are the various types of planning?
(2+6+4 = 12 marks)
3. Define reinforcement. Discuss the various reinforcement theories.
(2+8 = 10 marks)
4. Who is referred to as the Father of Scientific Management? What are the principles propagated by him? What is the major difference between his principles and Administrative management principles?
(1+6+3 = 10 mark)
5. Define coordination. What are the requisites for an excellent coordination?
(2+6 = 8 marks)
6. Define personality. What are the characteristics of personality? Discuss the determinants of personality.
(2+2+6 = 10 marks)
7. What are the causes of Human behavior? Discuss
(10 marks)
8. Define attitude. Discuss the main sources of acquitting attitudes.
(2+8 = 10 marks)

