

Reg. No.

MANIPAL ACADEMY OF HIGHER EDUCATION

(Deemed University)

SIXTH SEMESTER B.Sc. H.I.A. DEGREE EXAMINATION – DECEMBER 2005

SUBJECT: APPLIED MEDICAL TRANSCRIPTION

Thursday, December 08, 2005

Time: 3 Hours

Max. Marks: 80

All questions are compulsory.

1. What is Risk Management? Mention the situations that need attention and management in terms of Risk Management.
(10 marks)
2. What do you mean by work environment? Which are the various work environments in which a Medical Transcriptionist may work?
(10 marks)
3. What do you mean by productivity? How is productivity measured in Transcription firms?
(10 marks)
4. What are the major four things employers want to know about their employees? Discuss each in detail.
(10 marks)
5. What are Repetitive Stress Injuries and what are the healthy ways to avoid it from affecting a Medical Transcriptionist?
(10 marks)
6. What are the objectives of Medical Transcription? Discuss each objective in detail.
(10 marks)
7. Write short notes on the following:
(5×4 = 20 marks)
 - 7A. Ways of searching unknown words.
 - 7B. Proofreading methods.
 - 7C. Flagging of a report.
 - 7D. Dealing with heavy accents.

