

Reg. No.

MANIPAL UNIVERSITY

SIXTH SEMESTER B.Sc. H.I.A. DEGREE EXAMINATION – JUNE 2008

SUBJECT: APPLIED MEDICAL TRANSCRIPTION
(COMMON FOR BOTH OLD & NEW REGULATIONS)

Monday, June 16, 2008

Time: 3 Hours

Max. Marks: 80

☞ All questions are compulsory.

1. Write short notes on the following:

1A. Flagging of report

1B. Steps of transcription

1C. Transcriber

1D. Healthy habits to prevent injuries.

(5×4 = 20 marks)

2. As responsible health-care professionals, what should be your objectives as pertaining to medical transcription? Elaborate your points.

(10 marks)

3. What are the various methods of compensation employed by the transcription firms? Why is it necessary to ascertain compensation?

(8+2 = 10 marks)

4. What subjects do medical transcriptionists study to prepare for this profession? What skills and qualities do they need?

(5+5 = 10 marks)

5. Why are reference materials and books indispensable resources for the medical transcriptionists? What are the various books and resources used by the transcriptionists?

(3+7 = 10 marks)

6. What prompts a MT to work from home? What are the requirements for working from home?

(10 marks)

7. What is risk management? Mention the situations that need risk management.

(10 marks)

